

WOULD YOU LIKE TO REGISTER TO VOTE?

You May Register to Vote in California If:

1. You are a **citizen** of the United States.
2. You are a resident of California.
3. You are at least 18 years of age (or will be by the date of the next election).
4. You are not in prison or on parole for felony conviction.
5. You have not been judged by a court to be mentally incompetent.

WARNING: Under state and federal law, it is a crime to submit voter registration affidavits if you know you are not eligible to register to vote.

Important Notices

1. Applying or declining to register to vote will not affect the assistance that you will be provided by the Board of Equalization (BOE).
2. If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.
3. The information contained on this form may not be used for any purpose other than voter registration. It is confidential if you decline to register to vote or if you register to vote, the information identifying the BOE voter registration is also kept confidential.
4. If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register to vote, or your right to choose your own political party preference, you may file a complaint with the Secretary of State by calling toll-free 1-800-345-VOTE (8683) or write to: Secretary of State, 1500 11th Street, Sacramento, CA 95814. For more information about elections and voting, please visit the Secretary of State website at www.sos.ca.gov.
5. If you move to a new address, or if you change your name or political party, you must fill out a new voter registration form.
6. The BOE will retain this form. If you choose to register in this office today, we will send your completed voter registration card to the county elections office.

Would You Like to Apply to Register to Vote Here Today? (Check One)

- I am already registered to vote at my current address, or I am not eligible to register to vote, and do not need an application to register to vote.
- I would like to register to vote. *(Please fill out the voter registration card provided at BOE office or visit the Secretary of State website at <http://registertovote.ca.gov/?=n&id=12> to obtain and/or complete a Voter Registration Application).*
- I do not want to register to vote.

(NOTE: IF YOU DO NOT CHECK A BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.)

Please print and sign your name below:

PRINT NAME

YOUR SIGNATURE

DATE

FOR BOE USE ONLY

Voter registration form completed: YES NO Employee Initials: _____

Privacy Notice

This is not a request for you to provide information. This is an informational notice according to the requirements of the Information Practices Act (Civil Code §1798.17). No action is required.

We ask you for information so that the BOE can administer the state's tax and fee laws. The BOE will use the information to determine whether you are paying the correct amount of tax and to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code sec.405(c)(2)(C)(i)]). A list of authorized agencies, among others, who the BOE may disclose information to, and a complete list of the California Revenue and Taxation Codes is available on our website at www.boe.ca.gov/pdf/boe324gen.pdf, then scroll to the second page.

What happens if I don't provide the information?

If your registration information is incomplete, the BOE may not issue your permit, certificate, or license. If you do not file complete returns, you may have to pay penalties and interest. Penalties may also apply if you do not provide other information the BOE requests or that is required by law, or if you provide fraudulent information. In some cases, you may be subject to criminal prosecution.

In addition, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments, they may not be allowed. You may owe more tax or fees or receive a smaller refund.

Can anyone else see my information?

Your records are covered by state laws that protect your privacy. However, the BOE may share information regarding your account with specific state, local, and federal government agencies. The BOE may also share specific information with companies authorized to represent local governments.

Under some circumstances, the BOE may release the information printed on your permit, certificate, or license, such as account start and closeout dates, and names of business owners or partners, to the public. When you sell a business, the BOE may give the buyer or other involved parties information regarding your outstanding tax liability.

With your written permission, the BOE can release information regarding your account to anyone you designate.

Can I review my records?

Yes. Requests should be made in writing to your closest BOE office. A complete listing of BOE locations can be found at www.boe.ca.gov. Additional information regarding your records can be found in publication 58-A, *How to Inspect and Correct Your Records*. For a copy of this publication, go to www.boe.ca.gov or call the Customer Service Center at 1-800-400-7115 (TTY: 711), Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. If you need more information, you may contact the BOE's Disclosure Officer at 1-916-445-2918 or by writing:

Disclosure Officer, MIC:82
State Board of Equalization
PO Box 942879
Sacramento, CA 94279-0082

Who is responsible for maintaining my records?

The officials listed below are responsible for maintaining your records.

Sales and Use Tax Department

Board of Equalization
Deputy Director, SUTD, MIC:43
PO Box 942879
Sacramento, CA 94279-0043
1-916-445-1441

Property and Special Taxes Department

Board of Equalization
Deputy Director, PSTD, MIC:63
PO Box 942879
Sacramento, CA 94279-0063
1-916-445-1516